

Meeting Minutes for OCCC Meeting October 24, 2003

Attendees: Linda Anderson (CCC), Jay Bockelman (OIT), Linda Carroll (LBCC), Peter Casey (COCC), Dodi Coreson (LBCC), Jim Fuller (TVCC), Skip Goldy (PCC), Dan Harvey (SOU), Mike Johnson (ORST), Linda Kridelbaugh (SOCC), Linda Loft (LCC), Nick Molatore (CCC), Steffen Moller (CCC), Jane Ritter (UO), Molly Shor (ORST), Mike Stansbury (UCC), David Swenson (Chemeketa CC), Gregory Taylor (KCC), David Todd (MHCC), Baldwin van der Bijl (CCC), Ron Wallace (BMCC), Dr. Sherry Yang (OIT).

Meeting called to order at 9:05am

Science Division Associate Dean Baldwin van der Bijl welcomed the group on behalf of the college. Steffen Moller went over the agenda and minutes of previous meeting.

Minutes from the spring meeting approved with the following changes:

- Dan?? Changed to Dan Harvey
- Sherry Lang is changed to Sherry Yang
- Joe's last name is spelled Ciampi
- Jim Fuller of Treasure Valley change Spring to Winter

Discussion regarding changing the way that the chair rotation works:

- Have a chair and a secretary?
- It would be a 2 year commitment rather than a 1 year.

- **Motion:**

We have a motion (made by David Swenson) to adopt that there is a chair and a chair-elect, the person who is the chair-elect would be chair the next year. During the fall meeting we will choose a chair-elect, this year we will choose a chair and a chair-elect.

- There is a second by Sherry Yang.
- Motion is carried.
- **Discussion** on chair and chair-elect positions:
 - Have a non-member taking notes instead of the chair-elect so that the chair-elect can participate in the meeting and not be worried about the notes.
 - Have the election after lunch so that people can talk to other people about who would like to do the job.
 - Hosting institution provide note-taker.
- **Discussion** on nomination of chair and chair-elect positions
 - Have the process be a volunteer type of nomination.
- The consensus is that we will not have the nomination process, it will continue to be a volunteer process

Reports from schools:**Peter Casey (COCC):**

COCC has a pay-to-print system. The cost per copy is 5 cents. The students have a central login where the student sticks their card in and it debits their account. There is a kiosk to reload the cards with money. Students can print for free if they are in class. COCC provides a paper tray for each teacher. These systems are a way to save paper rather than a way to make money. For a school to get a system like that is about \$15,000. The students' cards are created at the time of registration. It has been a very effective practice. COCC has software that locks down the workstation and when the computer is rebooted, it is back exactly the way it was before they did anything to the computer. Currently, they have 7 people in the department, 1 slot that is not filled, has the possibility of rehire next year. The computer program is on hold at the OSU Cascade campus. They are looking at dropping 160 and 161. COCC is looking at the basic courses, they have seen a leveling off of enrollment.

Sherry Yang (OIT K Falls):

Printing is not restricted or tracked. Enrollment is steady. OIT did not do any recruiting last year due to lack of resources. They have 100 freshmen this year. Next year they are starting to have a pre-year that will be a requirement before applying to the actual program. OIT Portland, has a new program director Jay Bockelman.

Jim Fuller (TVCC):

Printing is not controlled. FTE is up 14.5 %. Headcount is up 11%. Computer applications student enrollment is up 21%. Computer Science is up as well.

Jay Bockelman (OIT PDX):

OIT Portland is using Web CT to deliver courses to more people on the web.

Jane Ritter (UO):

Printing is controlled by an ID card that can act as a cash card. This program is not a money maker; it is just to control paper, etc. UO is doing a pre-CIS program before being admitted into the program. The student has to maintain certain grades. Enrollment is down. UO has a CS 0 course that is similar to 121 a computer overview so the students can learn what the computer science degree is about.

Greg Taylor (KCC):

Printing is not regulated. Enrollment hit a plateau summer term.

Dan Harvey (SOU):

Printing costs are charged to the students. The student accounts are created as needed in the labs. There is a certain number that a student is allowed to print and anything over that is charged to the student. SOU is considering a CS 0 class. Computer security and multi media are two new tracks for students. They have a wireless lab with two classes that are offered in it. Enrollment is up 3% over the school. Computer Science enrollment has stabilized a bit. SOU is holding a contest on web design in February, and is open to Oregon and Northern California colleges. If you would like to participate contact Dan Harvey at SOU.

Linda Carroll (LBCC):

Students at LBCC can print at will, but they are being monitored. There is a new requirement of having a C grade or better for any class that is a requirement for another class. Campus wide enrollment is up a little.

Mike Stansbury (UCC):

Printing costs are covered by a technology fee that covers all the printing costs such as toner cartridges, paper, etc. CIS enrollment is stable. Overall enrollment for the college is down. The math requirement has been moved up to Math 95. The data communications class is requiring a C grade or better. They are developing E-Commerce classes with the help of a grant.

David Todd (MHCC):

Printing costs are addressed by the technology fee with a cap of \$1.50 per credit. CS burners seem to be working well for handing out course materials rather than printing out all the materials. MHCC is working on splitting their 160 class into a 160, 161. Retirees are being replaced on a case-by-case basis. The 125 courses that have been 1 credit courses will probably be combined into a 1 class for 3 credits. The college just got a Title III grant for \$350,000 over 5 years.

Linda Kridelbaugh (SWOCC):

Printing costs are covered by the technology fee and the “nag” technique. They use removable hard drives for the operating systems. CISCO is doing distance education courses. They are working on how to use some real time distance education to teach classes at the satellite campus in Brookings (IPV systems). SWOCC received the Oregon Pathways grant last spring for the K-14 seamless education. They received the Lead of innovation grant “College and Career Transitions”. The partners for this grant are Piedmont, Corning Community College in upstate New York.

Skip Goldy (PCC):

Printing is handled by not doing a vended printing service in the lab or the CDCC. The lab monitors watch to see if there is abuse by anyone. Enrollment is down. Sections have been cut in half. They are not offering 120 classes this term because of enrollment numbers. They are developing a hardware class that is for credit, it has formerly been a non-credit class. A 3rd term Linux class has been developed and is being turned into a general security class. A Network administration degree is what they are looking at developing by shuffling the CIS degree requirements. PCC has a new building being built for the various computer curricula. They use removable hard drives. 140 Survey of Operating Systems classes will be using their own hard drives by installing their own systems.

David Swenson (Chemeketa CC):

There is no charge for printing if the students print in the classroom. The instructors monitor usage. In open computer labs the students are charged 5 cents per page and when they pick up their printing they swipe a card that debits their account. Classes are fairly full. H1B grant has been applied for and received. CS will develop Oracle training in the next year or so. Operating system classes and hardware classes have been using their own hard drives and that has been working well.

Linda Loft (LCC):

Printing costs are covered by the technology fees. Lab aids monitor the amount of printing.

Enrollment has been stable in the computer science area. They are turning non-credit CISCO into credit. They are looking into general security classes.

Ron Wallace (BMCC):

Printing has no controls. There is a card system in the library only. Enrollment is up about 4%. Lost 1 full-time employee. BMCC is not going to the semester system that they were investigating.

Mike Johnson (OSU):

Printing is done by charging a resource fee. The first 500 pages per term are free, after that, it has a charge. The university has a card that they swipe and it debits the students account. Enrollment has increased slightly. Transfer students are increasing that might show more students going onto the 4 year universities. An increasing number of students have been admitted directly from the community colleges. Department of Computer Science and Department of Electrical Engineering has been functionally merged. The new building is now under construction and will be named The Kelley Engineering Center. The Computer Science BS Degree Program is now ABET/EAC accredited. The new Business Entrepreneurship minor, Information Systems Option, may be used in place of the Business Administration minor to complete the degree requirements. Math 306 is replacing Math 253 for the Computer Systems Option. Math 253 will continue to be accepted in transfer as fulfilling that requirement. The Computer Science Advising Guide continues to be a good reference about our programs for prospective students and advisors. Professional program applications are available on the engineering website at <http://engr.oregonstate.edu/students/apps/> the deadline for submission is November 1. (Notes attached)

Steffen Moller (CCC):

Enrollment is down 7%. Over the last 3 years we are down a total of 30%. We use removable hard drives which were implemented a few years ago. Printing is handled through the technology fee which is \$4 per credit. The library is about to subscribe to an on-line full text database which may effect the printing usage. We have developed and offered the web server class. We changed the Data Communications course from 278 to 179. We have seen 40+ graduates this year and that is the largest. The Applications Specialist degree has several focus areas: web development, web programming development, visual basic. This has caused too few students for many classes. We are looking at combining some of these classes. Instructors have been using the Blackboard systems to distribute information to the students. The college has changed the way it addresses computer needs, it is leasing the computers for the student areas. The computers that were in the student areas are now reallocated to faculty and staff areas. The goal is to have all computers at least Pentium 700 megahertz.

A new Chair and Chair-elect volunteered:

Chair: Sherry Yang

Chair-elect: Peter Casey

Should we make the network security course numbers 284, 285, 286?

Motion: There is a motion to make the network security course numbers 284, 285 and 286.

The motion by Skip Goldy and seconded by Ron Wallace. Motion carried.

Topics for the spring meeting:

The group needs to figure out what each school does with 120, 121, and 122.

Steffen Moller will e-mail everybody asking for course descriptions for these classes and have it posted by Ron Wallace on the website.

Should we dissolve the numbers? Can or can't we drop numbers due to articulation between schools.

Moving systems analysis from second year into first year.

The next meeting location is to be held at Chemeketa Community College on May 7, 2004.

The meeting was adjourned at 2:53pm